

The Church of Scotland

The Presbytery of Kirkcaldy

Kirkcaldy: St Bryce Kirk

28 June 2016

The Presbytery of Kirkcaldy met for the transaction of ordinary business and was constituted with prayer by the Moderator, Rev. Rosemary Frew.

Sederunt

21 Ministers, 3 Others, 29 Elders and 5 Corresponding Members as per the attendance sheet.

Apologies

Apologies were received from 8 Ministers and 7 other members of Presbytery as recorded.

Welcome

The Moderator welcomed, to her first meeting of Presbytery, the Rev. Carolann Erskine, Markinch & Thornton.

Minutes of Meetings

The Minutes of the meetings held on 1 March and 12 April 2016 were approved and signed.

Approval of the Agenda

The Business Committee Convener, Rev Robin McAlpine, moved adoption of the Agenda as printed. This was agreed.

The Gideons International

The Moderator welcomed and introduced Mr. Hank John, of The Gideons, West Fife Branch and invited him to address Presbytery. The Gideons is a registered charity functioning in over two hundred countries throughout the world. They endeavour seek to lead others to Christianity, particularly by the distribution of an estimated eighty-five million copies of the Bible and New Testament since their inception in the nineteenth century. Bibles are extensively provided in hotel bedrooms, hospitals, prisons and other appropriate locations. Additionally New Testaments are provided to students and school pupils.

Mr John thanked the Moderator for the opportunity to address Presbytery outlined the work of Gideons in his geographical area of responsibility and in particular the valuable contact made with local churches.

The Moderator thanked Mr John for his address and wished him and his organisation well in the future.

Report from the General Assembly

The Rev Marc Prowe reported diligence on behalf of the Presbytery Commissioners to the 2016 General Assembly.

Annual Report of the Presbyterian Council of The Guild

The Moderator called on Mrs. Alison Davidson to report to Presbytery. Mrs. Davidson gave a comprehensive and detailed report of the work carried out by the Presbyterian Council and the nineteen Guilds within our Presbytery.

The Moderator, recognising the valuable and far-reaching projects and initiatives undertaken so successfully by the Guild, thanked Mrs. Davidson, her Council and requested she convey to all Guild members the best wishes and sincere appreciation of Presbytery for the positive and virtuous contribution they continue to make to our Christian Witness.

Demission of the Rev. Allistair Roy from Glenrothes: St Ninian's

The Moderator, having welcomed representatives from the congregation of Glenrothes: St. Ninian's who had been cited for their interest, invited Mrs. Myra Deas, Session Clerk, to address Presbytery.

Mrs. Deas paid tribute to their minister and expressed grateful appreciation on behalf of the congregation, parish and local community for his devoted service during his nine year tenure at St. Ninian's.

Mr. Roy responded appropriately.

The Moderator thanked Mr. Roy for his work in Presbytery and in particular his contribution as a Safeguarding Trainer, duties he will continue to undertake with Presbytery. The Moderator wished Mr Roy and his family well as he embarks on his new career in education and confirmed that arrangements were in place to issue his Practising Certificate.

The Moderator called for the report in relation to section two of the Vacancy Procedure Committee deliverance which was given by the Convener, Mrs. Jacqueline Thomson, DCS.

It was moved, seconded and agreed:

2. Glenrothes: St Ninian's

(a) Presbytery appoints Rev Andrew Donald to serve as Interim Moderator at St Ninian's Parish Church, Glenrothes as from 29th August 2016.

(b) Presbytery appoints Rev Marc Prowe to serve as convener of an Advisory Committee, assisted by Janet King and Pat Hilliard, at Glenrothes: St Ninian's from 29 August 2016.

The Moderator thanked representatives from Glenrothes: St. Ninian's for their attendance and asked them to convey to their congregation the best wishes of Presbytery.

Basis of Guardianship – Leslie: Trinity

Presbytery approves the Basis and Plan of Guardianship, within the Rothes Trinity Parish Grouping, as engrossed below, a copy of which will be forwarded to the Ministries Council.

PRESBYTERY OF KIRKCALDY

**BASIS OF GUARDIANSHIP
LESLIE:TRINITY CHURCH**

As from 1 July 2016 the congregation of Trinity Church of Scotland, Leslie shall be constituted on a Basis of Guardianship on the following terms:

I. Name: The name of the congregation shall be Trinity Church of Scotland, Leslie and will retain Scottish Charity Number SC 014025 . It will continue to be part of the Rothes Trinity Parish Grouping with St Columba's

Parish Church of Scotland, Glenrothes(SC 016386) and St Ninian's Parish Church of Scotland, Glenrothes (SC 002472).

2. Property and Funds: The property and funds belonging to, or held on behalf of, the congregation shall continue to belong to or be held on behalf of the congregation.

3. Place of Worship: The church at Leslie presently used for regular worship by the congregation shall continue to be used for regular worship by the congregation. The times of worship shall be as agreed by the Kirk Session, subject to the approval of Presbytery.

4. Territorial Responsibility : The bounds to be served by the charge of Trinity Church of Scotland, Leslie shall continue to be the bounds presently served by the said charge.

5. Kirk Session: The elders of the Kirk Session, with the Interim Moderator from time to time, shall form the Kirk Session of the congregation.

6. Congregational Management: The temporal affairs of the congregation shall be administered by a Congregational Board as in the Model Deed of Constitution.

7. Minister: The congregation, being in Guardianship, will not be free to call a Minister. An Interim Moderator and if necessary a Locum will be appointed by Presbytery.

8. Manse: There is no manse held by the congregation and no manse will be acquired.

9. Ministerial Support: A Guardianship Allowance will be applied to the charge of Trinity Church of Scotland, Leslie, which will enable listed expenses to be met by the congregation.

10. Worship and Pastoral Care: Worship will be offered by Ordained Ministers, OLM, MDS, various Readers within the Presbytery and in particular the Rothes Trinity Parish Grouping and by lay leadership of worship from time to time, and pastoral care will be offered by the elders of the Kirk Session in conjunction with the appointed Interim Moderator. Holy Communion and Baptisms will be undertaken by a Minister of Word and Sacrament. Funerals shall be conducted by suitable people approved by the Kirk Session.

11. Review: This Basis of Guardianship shall be subject to a 5 yearly review, the review to be brought to Presbytery prior to approving the continuance of the Guardianship or adjusting arrangements as the need may arise.

12. Power to Readjust: While the terms of this Basis of Guardianship form the terms of Guardianship for the congregation, the congregation shall be free, like other congregations, to adjust arrangements under the authority of the Presbytery as the need may arise.

Business Committee

The Moderator called for the report of the Business Committee which was given by the Convener, Rev Robin McAlpine..

It was moved, seconded and agreed:

1. Summer Services

Presbytery grants permission for joint services, all at 10.30 a.m., to be held in Glenrothes as follows: 10 July at St Margaret's; 17 July at Leslie: Trinity; 24 July at St. Columba's; for joint services, all at 11 a.m., to be held in Kirkcaldy as follows: 10 July at Bennoch; 17 July at St Bryce Kirk; 24 July at Linktown; and 31 July at Abbotshall; and for joint services to be held in Burntisland as follows: 24 and 31 July in Burntisland Parish Church and 7 and 14 August in the Erskine UF Church.

2. Practising Certificates

Presbytery approves the issue of Practising Certificates to the following ministers: Revs David Adams, Jim Dick, Alex Forsyth, Dr Douglas Galbraith, Jack Gisbey, Christine Houghton, George Nicol, Maureen Paterson, Ben Pieterse, Alexandra Rosener, James Templeton, and Tilly Wilson.

3. Presbytery Retreat

Presbytery agrees to hold a Retreat, organised by the Ministries Committee for those invited by them to attend, at a date to be advised.

4. Presbytery Meetings 2015/16

Presbytery resolves to hold ordinary meetings on the first Tuesday of September and December 2016, and the first Tuesday of March 2017 and June 2017. In addition the Presbytery Communion service, together with a conference session or other business, will be held on the first Tuesday of November 2016. Other meetings may be called where and when appropriate.

5. Commission of Assembly

Presbytery appoints Rev Jim Reid along with Mr Tom Conway to serve on the Commission of Assembly for 2016/17.

6. Presbyterial Panel

Presbytery agrees to re-appoint Douglas Hamill to serve a further year as its representative on the Presbyterial Panel.

7. Committee Conveners

Presbytery appoints the Rev Catriona Morrison to serve as Convener of the Mission and Discipleship. A Convener is still to be appointed for the Fabric and Finance Committee.

8. Presbytery Prayer Coordinator

Presbytery puts on record its thanks to Mr George Luke who is standing down as Presbytery Prayer Co-ordinator after ten years.

9. Fabric and Finance

Presbytery approves in principle that Fabric and Finance Committee continue their discussions with St Andrews and Dunfermline Presbyteries with the view of appointing a qualified building inspector to act for all three Presbyteries.

10. Appointment of Administrator

Presbytery notes the appointment of Ms Paula Civilek as Presbytery Administrator from 1 July 2016.

11. Depute Clerk, Presbytery Administrator, Presbytery Prayer Co-ordinator

Presbytery records its grateful thanks to Mr. Douglas Hamill, who retires after twelve years' service as Presbytery Depute Clerk, Mrs. Beryl Luke, who retires after nine years' service as Presbytery Administrator and Mr. George Luke, who retires after ten years' service as Presbytery Prayer Coordinator.

Intimations

Relevant intimations were made to Presbytery.

Vacancy Procedure Committee

The Moderator called for the balance of the report of the Vacancy Procedure Committee which was given by the Convener, Mrs Jacqueline Thomson.

It was moved, seconded and agreed:

1. Auchterderran Kinglassie

(a) Presbytery appoints Rev Alan Sharp to serve Interim Moderator at Auchterderran Kinglassie Parish Church as from 29 April 2016.

(b) Presbytery thanks Mrs Myra Deas for her diligence while serving as Interim Moderator at Auchterderran Kinglassie Parish Church.

3. Interim Moderator Training

Presbytery notes and gratefully acknowledges that the following people have recently completed Interim Moderator training – Mrs Jacqueline Thomson DCS, Rev Carolann Erskine, Mr Bryan Gould and Mrs Ena Hudson.

Church and Society Committee

The Moderator called for the report of the Church and Society Committee which was given by the Convener, Rev Alan Kimmitt.

It was moved, seconded and agreed:

1. Fife Migrants Forum

Presbytery continues to encourage the work of Fife Migrants Forum to befriend Syrian refugees and thanks those congregations and individuals who have provided support for this project.

2. Training on Mental Health

Presbytery supports the running of Mental Health training and encourages Presbyters, Elders and members of congregations to sign up for this training.

3. Bike and Hike 2016

Presbytery encourages participation in the EMMS Bike & Hike event on 17 September 2016.

Fabric and Finance Committee

The Moderator called for the report of the Fabric and Finance Committee which was given by the Convener, Mr Brian Lumsden.

It was moved, seconded and agreed:

1. Fabric Matters

a) Kirkcaldy St Bryce

Presbytery homologates the Committee's decision, taken under delegated authority, and following approval by the General Trustees' Department, to enable the secondary glazing of the lower level windows of the St Bryce Kirk building. This project will be funded by the Climate Challenge Fund.

b) Kirkcaldy: Bennoch

Presbytery approves the Committee's decision to allow Bennoch's request for the release of £37,000 from their Consolidated Fabric Fund. This sum will meet the Contractor costs and Professional fees for the necessary repairs to the drainage system, identified in a previous report to Presbytery.

c) Glenrothes: Christ's Kirk

Presbytery approves Christ's Kirk's request for a grant from the General Trustees to the value of £4,075 inc VAT for the replacement at the Manse of soffit and guttering and garage door.

2. Retained Ministries and Mission for 2016

Presbytery homologates the Committee's decision that the retained sum of £4,000 from the 2016 Ministries and Mission Fund be allocated as follows - £1500 each to Wellesley and Glenrothes: Christ's Kirk, and £1000 to Glenrothes: St Margaret's for their outreach projects.

On behalf of Presbytery the Moderator thanked the retiring convener, Mr. Brian Lumsden, for his significant contribution in one of the most demanding Standing Committee posts where his experience and technical knowledge has proved invaluable.

Ministries Committee

The Moderator called for the report of the Ministries Committee which was given by the Convener, Rev Jim Reid.

It was moved, seconded and agreed:

1. Supervisor Nomination

Presbytery nominates Rev Gillian Paterson to be trained as a Supervisor for Ministers-in-Training.

2. Study Leave

Presbytery notes Rev Tony Fowler's Study Leave from 24 August until 6 September 2016.

3. MDS Workers in Glenrothes

Presbytery thanks both Jennifer Stark and Ellie Morrocco for their work as MDS with the Glenrothes Churches and notes that Ministries Council has approved the appointment of 2 x 50% MDS posts : a Families Worker /Parish Assistant for Glenrothes: St Margaret's and a Youth Worker for Glenrothes: Christ's Kirk.

With the approval of the Moderator, the Convener asked the Rev. Alan Kimmitt as 'Vocations Champion' to address Presbytery on the work promoting Ministries Vocation.

Mr. Kimmitt gave an illustrated address outlining the process to encourage and guide, outwith the formal application system, those who were exploring their calling to the Ministry.

Mission and Discipleship Committee

The Moderator called for the report of the Mission and Discipleship Committee which was given by Mrs Myra Deas, convener of the Superintendence sub-committee.

It was moved, seconded and agreed:

1. Superintendence Sub-committee

A. Local Church Review: Kirkcaldy:Templehall

1. Presbytery receives the Local Church Review for Kirkcaldy : Templehall
2. Presbytery thanks the Minister, Kirk Session, Office-bearers and Congregation for their acceptance of the visit.
3. Presbytery thanks the Dedicated Team members Alistair McLeod, Carol Gibson and Christine Whitelaw.
4. Presbytery notes the three year plan was agreed by the Kirk Session.
5. Presbytery notes that Carol Gibson will support and encourage the congregation for the next three years.
6. Presbytery finds Kirkcaldy: Templehall in a satisfactory state.

- B. Local Church Review: Auchtertool
1. Presbytery receives the Local Church Review for Auchtertool.
 2. Presbytery thanks the Minister, Kirk Session, Office-bearers and Congregation for their acceptance of the visit.
 3. Presbytery thanks the Dedicated Team members May Russell, Jean Webster, Alec Redpath, Margaret Cunningham and Jacqueline Thomson.
 4. Presbytery notes the three year plan was agreed by the Kirk Session.
 5. Presbytery notes that May Russell will support and encourage the congregation for the next three years.
 6. Presbytery finds Auchtertool in a satisfactory state.
- C. Local Church Review: Kirkcaldy: Linktown
1. Presbytery receives the Local Church Review for Kirkcaldy: Linktown
 2. Presbytery thanks the Minister, Kirk Session, Office-bearers and Congregation for their acceptance of the visit.
 3. Presbytery thanks the dedicated Team members May Russell, Jean Webster, Alec Redpath, Margaret Cunningham and Jacqueline Thomson
 4. Presbytery notes the three year plan was agreed by the Kirk Session.
 5. Presbytery notes that May Russell will support and encourage the congregation for the next three years.
 6. Presbytery finds Kirkcaldy: Linktown in a satisfactory state.

On behalf of Presbytery the Moderator thanked Mrs. Myra Deas who was retiring from her post as Convener of the Local Church Review Superintendence sub-committee, and for her contribution over many years in the effective training and administration of this vital aspect of Presbytery's responsibilities to our congregations and to the well being of the church generally.

The Moderator thanked the Rev. Gillian Paterson, the retiring convener, for her time and effort despite personal difficulties in the recent past, and also Mr Ian Biernat, Committee Vice-convener, who willingly undertook the responsibilities of convening the committee when required.

Correspondence

Forwarded

- 2 Mar CrossReach Information sheet
- 3 Mar SCPO February Newsletter
- 3 Mar Info re SRT Project at the EISF
- 3 Mar Info for Commissioners to General Assembly from Principal Clerk
- 3 Mar Info re Charity Concert at Pathhead Church
- 8 Mar Info from Fife Migrants Forum re Refugee befriending programme
- 9 Mar Link to info re 2017 Kirchentag
- 10 Mar Info re Places of Worship Funding Fair
- 11 Mar Request from Principal Clerk re first women elders ordained 50 years ago
- 14 Mar Info re training day for Mentors and Presbytery Assessors (Discernment Process)
- 21 Mar Warning re Agnew Document Solutions
- 22 Mar Info from Law Dept re changes in charity reporting
- 30 Mar SCPO newsletter March 2016
- 30 Mar CrossReach Information Sheet April 2016
- 1 Apr Info on funding for church building schemes from Methodist Chapel Aid
- 1 Apr Mission and Discipleship Enews

- 7 Apr World Mission update and Twinning Enews
- 8 Apr Information from Vine Trust
- 12 Apr Info re CMS Summer School
- 27 Apr New guidance on completion of OSCR annual return
- 28 Apr Crossreach Information Sheet – May 2016
 - 4 May Info re Workplace Chaplaincy Introduction Day
 - 6 May Info re Soul Space at St Kenneth's
- 10 May Workplace Chaplaincy Spring Newsletter
- 16 May Info re Kinghorn Flower Festival
- 17 May Invite to Action on Climate Change event – St Bryce Kirk
- 19 May Letter from Workplace Chaplaincy
- 27 May Crossreach E-newsletter
- 30 May Crossreach Information Sheet – June 2016
- 31 May Info re CPD day at New College
- 31 May Info re Rutherford House Conference
 - 1 Jun World Mission update
 - 2 Jun Fife Forum Newsletter
 - 6 Jun Mission and Discipleship Council E-news
 - 7 Jun Info from Social Care Mission Officer
- 10 Jun Request for Nominations for Moderator of General Assembly
- 10 Jun Info re Summer Evening Services in Methil:Wellesley
- 14 Jun Intimation re NHS Fife Staff Choir Concert
- 14 Jun Info from Church and Society re Stagecoach consultation
- 16 Jun Fife Forum Spring / Summer newsletter
- 16 Jun Intimation re Brass ensemble concert, Auchtertool

Clerk/Business Committee

- 8 Mar Message from Moderator for Presbytery Moderators re Moderators' Challenge
- 29 Mar Extract minute from St Kenneth's re Unitary Constitution
 - 4 Apr Confirmation of issue of Unitary Constitution to St Kenneth's
 - 6 Apr Catalogue of Records held on behalf of Leslie: Trinity by National Records of Scotland
 - 8 Apr Advice re Scottish Child Abuse Inquiry
- 17 Apr Extract minute re Induction of Richard Baxter
- 25 Apr Extract minute re Induction of Rev Maudeen MacDougall
- 19 May E-mail protocols re ministers' e-mail system
 - 9 Jun Info re Glenrothes Churches joint services
- 13 Jun Letter from Rev Carolann Erskine for attention of Principal Clerk

Church and Society

- 4 Mar Info re Fife Science Festival from SRT
- 7 Apr Ecumenical Relations updates
- 29 Apr SCPO April Newsletter
- 27 May Letter from Ecumenical Relations

Fabric and Finance

- 9 Mar Letter from General Trustees re sale of Manse building plots, Auchterderran Kinglassie
- 11 Mar Copies of letters from General Trustees to St Bryce and Buckhaven and Wemyss
 - 5 Apr Determination authorising sale of residential building plots by Auchterderran Kinglassie
- 29 Apr Info from General Trustees re Residential Leasing
- 4 May Checklists for Attestation of Accounts
- 23 May Letter from General Trustees re Glenrothes: St Margaret's
- 10 Jun M and M shortfall reports

Ministries

22 Apr Study Leave Application – Rev Tony Fowler

2 Jun PPTG minutes from 19 April 2016

17 Jun Ministries Council approval of Study Leave application.

Mission and Discipleship

20 Jun Invitation to M and D Presbytery Representatives Conference

VPC

8 Apr Info re training elders as Interim Moderators

Retiring Members of Presbytery

Prior to adjournment the Moderator thanked those members of Presbytery, who were retiring at the end of the current session, for their attendance at meetings, their service on committees and in various other posts and wished them well in the future.

Separately, the Moderator thanked Mrs. Beryl Luke, the retiring Presbytery Administrator for the power of work over her nine years in post, making the well-oiled machine currently operating to administer this Presbytery. She went on to thank Mr. Douglas Hamill, the retiring Depute Presbytery Clerk who had completed twelve years in post, having been sworn in on 14 September 2004 for a 4-year period! She commended his real commitment to the work of Presbytery, with a love of minutes and a forensic eye for detail, as well as being a kind and compassionate advisor, pastor and friend to many. Douglas and Beryl were presented with Thank You cards signed by all Presbyters and each received a pewter Iona cross to remind them of this particular Christian service.

Adjournment

Presbytery adjourned to meet at 7.00pm on Tuesday 6 September 2016 in St Bryce Kirk for the transaction of ordinary business.

The Moderator closed the meeting with prayer.

_____(Moderator)

_____(Clerk)