

The Church of Scotland

The Presbytery of Kirkcaldy

Kirkcaldy: St Bryce Kirk

3 September 2013

The Presbytery of Kirkcaldy met for the transaction of ordinary business and was constituted in prayer by the Moderator, Rev Tony Fowler.

Sederunt:-

21 Ministers, 1 Deacon, 31 Elders and 8 Corresponding Members as per the attendance sheets.

Apologies:-

Apologies for absence were received from 6 Ministers and 5 other Presbyters as recorded.

Roll of Presbytery

New Members

The Moderator introduced and welcomed the new members of Presbytery, wished them well and encouraged them in the work they would undertake in their allocated committees and in Presbytery.

Mrs. Eileen Miller, Graduate Candidate

The Moderator welcomed Mrs. Miller as a Corresponding Member and on behalf of Presbytery presented her with a book token obtained through a grant from the Baird Trust.

Rev. Alex Forsyth, Markinch

The Moderator, on behalf of Presbytery, congratulated Mr. Forsyth on the fortieth anniversary of his Ordination on 27th July 1973 and thanked him for his extensive and devoted service to the Church, HM Forces and the community.

Tribute to the late Mrs. Jean Wilson

The Moderator paid a comprehensive tribute to the late Jean Wilson and gave thanks for her long and extensive service throughout her life to the Church in general, to Presbytery and in particular to her congregation of Kirkcaldy: Templehall. The full text of the Moderator's tribute will be archived as an addendum to this Minute and a copy will be forwarded to Mrs. Wilson's family.

Minute of Meeting

The Minute of the meeting held on 25 June 201 (pages 2519 - 2524) were adjusted, approved and signed.

Agenda

The Business Committee Convener, Rev Gilbert Nisbet, moved adoption of the Agenda as printed. This was agreed.

Appointment of Moderator

In accordance with the Business Committee deliverance, section six, 'Notice of Motion' submitted and approved at the ordinary meeting of Presbytery on 25th June 2013, Presbytery,

having elected unanimously Mrs. Myra Deas, confirmed her appointment as Moderator for the ensuing year.

Mrs. Deas was welcomed by the outgoing Moderator, who thanked Presbytery for all the support and encouragement he had received during his term in office.

The Moderator invited Mrs. Deas to take the Chair and wished her well in her new post.

The Moderator thanked Presbytery for electing her as their Moderator and conveyed the thanks of Presbytery to Mr. Fowler for his devoted service during the past year.

Auchterderran St. Fothads linked with Kinglassie – Basis of Union

The Moderator welcomed representatives from both congregations, who had been cited to attend for their interest, and called for the report from the Clerk in respect of Ministries Committee deliverance section one and Business Committee deliverance section one.

The Clerk advised that, following a request to amend the name of the congregation, as originally specified in the Basis of Union approved by Presbytery at the meeting held on 7 May 2013, the matter required to be resubmitted to Presbytery for formal approval.

Ministries Committee

It was moved seconded and agreed :-

1. Union of Auchterderran St Fothads and Kinglassie

Presbytery approves the Basis of Union between the congregations of Auchterderran St Fothads and Kinglassie in accordance with the terms and conditions of the attached Basis of Union.

Business Committee

1. Service of Union at Auchterderran Kinglassie

Presbytery resolves to hold a Service of Union for the charge of Auchterderran Kinglassie on Sunday 27th October at 3.00 pm in the Auchterderran building, the service to be conducted by the Moderator and the preacher to be the Rev. Elisabeth Cranfield, with Presbytery convening at 2.45 pm.

Following approval of the appropriate sections of both deliverances, the Moderator offered a prayer of support at this important time in the life and Christian witness of the new congregation and thanked representatives from the two congregations for their attendance.

Business Committee

The Moderator called for the balance of the report of the Business Committee which was given by the Convener, Rev. Gilbert Nisbet.

It was moved, seconded and agreed:

2. Appointment of Moderator for 2013/14

Presbytery appoints Mrs. Myra Deas as Moderator of Presbytery for the year 2013/14.

3. Presbytery Accounts 2012/13

a) Presbytery approves the accounts for 2012/13, submitted by the Treasurer and Business Committee

b) Presbytery approves the proposed budget for 2013/14, showing estimated expenditure for the coming year of £20,660 with £3,778 to be taken from Reserves, leaving an estimated £16,882 to be met by congregations within the bounds.

c) Presbytery assesses congregations within the bounds at the rate of £2.00 per member on the rolls as at 31st December 2012 as declared in the Returns of Persons and Agencies, and instructs that payment be made by cheque to the Treasurer on or before 1st November 2013.

d) Presbytery thanks in anticipation Messrs. Andrew Duncan and William Aitken for their independent examination of the accounts and approves their appointment for 2013/14.

e) Presbytery thanks Miss Jane Webster for carrying out the duties of Presbytery Treasurer with diligence and care, and expresses gratitude for her continuing service in this task.

4. Remembering Christians in Extreme Situations

Presbytery recognises the plight of our Christian brothers and sisters in the Coptic Church, and in other countries where Christians are persecuted, and resolves to keep them in our prayers during these difficult times.

5. Inspection & Attestation of Congregational Accounts for 2012

(a) Presbytery notes that the work of attesting congregational accounts has been carried out by the Accounts Attestation team and thanks the team for its work.

(b) Presbytery thanks congregational treasurers, finance conveners and independent examiners for their work in maintaining congregational accounts, and notes that seventeen congregations had satisfactory accounts in terms of the regulations on congregational finance and OSCR requirements.

(c) Presbytery notes that two congregations had major shortcomings in the accounts and seven had minor shortcomings, and encourages these congregations to liaise with the Accounts Attestation team on dealing with any issues identified.

(d) Presbytery agrees to transmit this deliverance to the Stewardship and Finance department of The Church of Scotland.

Following approval of the Business Committee deliverance the Moderator led Presbytery in a prayer of support for the Coptic Christian Church locally and overseas.

Intimations

Relevant intimations were made to Presbytery.

Church and Society Committee

The Moderator called for the report of the Church and Society Committee which was given by the Convener, Rev Marc Prowe.

It was moved, seconded and agreed:

1. Visiting Speaker

Presbytery asks its Business Committee to consider inviting an Imam and/or a representative of the Islamic faith community to address Presbytery as a whole.

Fabric & Finance Committee

The Moderator welcomed the new Convener, Mr. Brian Lumsden, and called for the report of the Fabric and Finance Committee.

It was moved, seconded and agreed:

1. Markinch

(i) Presbytery notes that the Congregation of Markinch failed to submit on April 17, 2013 their Property Register and Manse Condition Schedule for annual inspection

(ii) Presbytery determines that these two documents should be submitted by October 15, 2013 to the Fabric Co-ordinator to allow inspection.

2. Fabric Matters

Presbytery notes that that the Fabric and Finance Committee has approved under delegated authority the following items:-

(a) Glenrothes: Christ's Kirk

Fabric and Finance Committee supports a grant application of £7,735 (including VAT) to the General Trustees to meet the cost of replacement windows and doors to the Manse.

(b) Kirkcaldy: Bennoch

Fabric and Finance Committee approves the release of £2,016-20 from the monies held by the General Trustees in the capital account of the Consolidated Fabric Fund to reimburse the cost of various works in order to open a community cafe in the main hall.

3. Applications for Reduction in Ministry and Mission Allocations

Presbytery encourages those congregations who wish to apply for a reduction in their Ministries and Mission Allocation for 2014 to submit their application by 8th October 2013. The deadline date is set to allow consideration of the application by the Fabric and Finance committee prior to presentation to Presbytery and submission to the Church of Scotland by 15 November 2013. The application form and guidelines have already been circulated to all Ministers and Session Clerks.

Ministries Committee

The Moderator called for the balance of the report of the Ministries Committee which was given by the Convener, Rev. Andrew Donald.

It was moved, seconded and agreed:

2. Reflection Day 2013

Presbytery notes that a Day Retreat will be held on Thursday 3rd October 2013 at Dunnikier House Hotel offered by invitation from the Ministries Committee.

3. Presbytery Planning Task Group Convenor

Presbytery notes the appointment of the Revd. Richard Baxter as PPTG Convenor.

4. Enquiry and Assessment Days – 5th & 25th September in Edinburgh

Presbytery notes the Enquiry and Assessment days offered by Anne Law, Ministries Support Officer as circulated in the Presbytery Papers.

5. Graduate Candidate Service

Presbytery notes that a Graduate Candidate Service for Eileen Miller took place in Kinghorn on Sunday 25th August 2013, thanks those who contributed on the night and affirms that this is good practice in terms of practical support for those completing their training for Ministry.

6. Locum provision in a vacancy

Presbytery notes the move, which came into effect from 1st July 2013, to establish two day locums as the normal practice in a vacancy. (Remits booklet p18)

7. “Go for it” Fund

Presbytery commends the “Go for it” Fund to all congregations and encourages them, where appropriate, to make applications to the Fund.

Mission and Discipleship Committee

The Moderator called for the report of the Mission and Discipleship Committee which was given by the Convener, Rev Robin McAlpine.

It was moved, seconded and agreed:

1. Mission and Worship

(a) Presbytery encourages congregations to make use of the wide range of resources available at www.resourcingmission.org.uk

(b) Presbytery notes the Mission Forum resources available at www.resourcingmission.org.uk/resources/mission-forum

2. Education

(a) To help develop a network of *Congregational Learning facilitators*, Presbytery urges congregations to identify people with the appropriate gifts and skills, to be trained to develop learning across the Presbytery.

(b) Presbytery recognises the contribution of *Life and Work* and encourages congregations to promote it to their members.

(c) Presbytery welcomes the latest revision of the *Future Focus* materials. *Future Focus: the way ahead* is a new resource designed to be used with or without a facilitator.

3. Safeguarding

(a) Presbytery agrees to appoint Joyce Leggate of Torbain Parish church as a trainee Safeguarding Trainer and instructs the Presbytery Clerk to notify the Safeguarding office in Edinburgh.

(b) Presbytery thanks Mr. Tom Conway who retires on completion of ten years of conscientious and diligent service as a Safeguarding Trainer.

Following a request by the Convener, the Moderator invited Mr. Craig Higgins, our Youth Representative to the 2013 General Assembly to address Presbytery.

Mr. Higgins gave an enthusiastic report of a varied and fulfilling time spent with other Youth Representatives at a number of events, receptions and meetings and looked forward to the possibility of representing Presbytery again in the future.

The Moderator thanked Mr. Higgins for his clear commitment as our Youth Representative and his perceptive report and, on behalf of Presbytery, wished him well in the future.

Following a request by the Convener, the Moderator invited the Rev. Gillian Paterson to address Presbytery with a progress report concerning the 2014 'Celebrate & Discover' event to be held at Kirkcaldy High School on Saturday 22nd March 2014.

The Moderator thanked Mrs. Paterson for her report and her continuing involvement in this important event in the life of our Church and urged Presbytery to ensure details were regularly communicated not only to our congregations but also to the wider community.

Vacancy Procedure Committee

The Moderator called for the report of the Vacancy Procedure Committee which was given by the Convener, Mrs Jacqueline Thomson.

It was moved, seconded and agreed:

1. Glenrothes: St Margaret's

Presbytery appoints Mrs Ann Smith to serve on the advisory committee serving at St. Margaret's Parish Church.

2. Markinch

(a) Presbytery appoints Mrs May Russell to serve as Interim Moderator at Markinch Parish Church.

(b) Presbytery appoints an Advisory Committee convened by Rev Alan Sharp and including members Mr William. Sweenie and Mrs Elizabeth Baxter to serve at Markinch Parish Church.

Correspondence

Forwarded

- 6 Jun Study Leave Opportunities
- 1 Jul Mission and Discipleship Council e-news
- 1 Jul Go For It e-news
- 4 Jul Request for new Church of Scotland rep for Fife Council
- 11 Jul Invite from SRT Project to The God Particle: Post-play discussion
- 19 Jul Church and Society Council e-news
- 20 Jul Info re the Fife Deaf Church
- 24 Jul Info re Back to School with God service
- 26 Jul Info re Positif Organist course
- 29 Jul Info from Janette Wilson re PAYE and Real Time and Gift Aid
- 30 Jul Info re Messy Fiesta in St Andrews
- 31 Jul Mission and Discipleship Council e-news
- 1 Aug Go For It autumn training workshops
- 1 Aug Go For It e-news
- 2 Aug Info re Root66 training event
- 15 Aug Info re Workplace Chaplaincy Introduction Day
- 19 Aug Info re Churches and Homelessness seminar
- 20 Aug Church and Society e-news
- 20 Aug Info re Scottish Pilgrimage Gathering 2013
- 20 Aug Info re National Conference on School Chaplaincy
- 21 Aug Bible Study on current UK poverty
- 22 Aug Info re 15th Edinburgh Dogmatics Conference
- 28 Aug Info re Guild Annual Meeting in Dundee.

Clerk / Business Committee

- 3 Jul Letter of thanks from Eileen Miller
- 11 Jul Copy of minute of joint congregational meeting (Auchterderran St Fothad's and Kinglassie) and request to change name of united congregation.
- 15 Jul E-mail from Rev Alexandra Rosener advising of need to take Maternity Leave
- 25 Jul E-mail from Murdo Macdonald re SRT talk to Presbytery
- 25 Jul Invitation to conference on Church Reps in Local Authorities
- 26 Jul Letter from Clare Atkin re resignation
- 6 Aug OSCR guidance on the Independence Referendum
- 9 Aug E-mail from Jennifer Hamilton re change of congregation name.
- 9 Aug Presbytery maps from Statistics for Mission
- 21 Aug E-mail from Steven Blakey re Military Chaplaincy Presbytery presentation
- 23 Aug E-mail from Jennifer Hamilton confirming OSCR approval of change of name
- 26 Aug Update on Local Authority Rep on Fife Council

Ministries Committee

17 Jul Info re Ministries Development Staff Update

22 Jul Newsletter from Broken Rites (For Presbytery Chaplains)

Fabric and Finance

10 Aug Historic Churches magazine

Adjournment

Presbytery adjourned to meet on Sunday 27 October 2013 at 2.45 pm in Auchterderran Church building for the service of Union for Auchterderran Kinglassie; and on Tuesday 5 November 2013 at 7 pm in Glenrothes: St. Ninian's for a celebration of the Lord's Supper, an address from Mr. Paul Wilson of Workplace Chaplaincy Scotland, and the transaction of any urgent business.

The Moderator closed the meeting with prayer.

_____(Moderator)

_____(Clerk)

The Church of Scotland

The Presbytery of Kirkcaldy

Auchterderran

27 October 2013

The Presbytery of Kirkcaldy met for the Service of Declaration of Union of the linked Congregations of Auchterderran St. Fothads and Kinglassie and was constituted with prayer by the Moderator Mrs. Myra Deas.

Sederunt:-

7 Ministers, 1 Deacon, 12 Elders and 1 Corresponding Member as per the attendance sheets.

Associated with Presbytery:

Also in attendance W.D. Stenhouse from Perth Presbytery

Apologies:-

Apologies for absence were received from 11 Ministers and 3 other Presbyters as recorded.

Service of Declaration of Union and the installation of the present incumbent, Rev. Ben Pieterse to the United Charge

Presbytery proceeded from the hall to the Church where the Moderator conducted Worship and the Rev. Elisabeth Cranfield preached the Sermon.

The Narrative having been read by the Clerk, the Moderator asked the Congregations of Auchterderran St. Fothads and Kinglassie, having agreed to form one Congregation under the designation of Auchterderran Kinglassie, to signify their assent by standing.

Having signified their assent the Moderator then declared the Union to have been effected.

Mr. Pieterse was installed as Minister of the United Charge and reaffirmed the vows taken at his Service of Ordination. The Congregation renewed their promise of encouragement and support to their minister who offered prayers for the United Charge.

At the conclusion of the Service, Presbytery proceeded from the Church to the hall where the Moderator thanked the Rev. Elisabeth Cranfield for preaching the Sermon, those Associated with Presbytery for their attendance, the Session Clerks for the scripture readings, the Office-bearers, Organist and others of both Congregations for the arrangements made for the Service of Union and Members of Presbytery for their attendance.

The Depute Clerk thanked the Moderator for presiding at the meeting and Service.

The Notice of Declaration of Union will be forwarded by the Clerk to the Ministries Council.

Adjournment

Presbytery adjourned to meet on Tuesday 5 November 2013 at 7 pm in Glenrothes: St. Ninian's for a celebration of the Lord's Supper, an address from Mr. Paul Wilson of Workplace Chaplaincy Scotland, and the transaction of any urgent business.

The Moderator closed the meeting with prayer.

_____(Moderator)

_____(Clerk)