

**The Church of Scotland****The Presbytery of Kirkcaldy****Kirkcaldy: St Bryce Kirk****2 October 2012**

**The Presbytery of Kirkcaldy met and was constituted in prayer by the Moderator, the Rev Tony Fowler, for the transaction of ordinary business.**

**Sederunt**

19 Ministers, 33 Elders and 7 Corresponding Members as per the attendance sheet.

**Apologies**

Apologies for absence were received from 8 Ministers, and 10 other Presbyters as recorded.

**Minutes**

The Minutes of the meeting held on 4 September 2012 (pages 2480 –2485) were approved and signed.

**Approval of the Agenda**

The Business Committee Convener, the Rev Gilbert Nisbet, moved adoption of the Agenda as printed. This was agreed.

**Kirkcaldy Area Reachout Trust and Glenrothes Reach Out Worker**

The Moderator invited Mr. Chris Beattie of KART and Miss Gwyneth Duff of GROW to address Presbytery.

Both Mr. Beattie and Miss Duff reported on their work in local senior and primary schools in their respective areas in conjunction with Scripture Union, particular mention being made of new groups formed in Kinghorn Primary and Viewforth High Schools.

Also recognised was the arrangement in Kirkcaldy whereby churches provided premises and facilities during school ‘in-service days’, so that local children have opportunities to participate in a programme of SU activities.

Of particular note was the planned provision for S1 & S2 pupils at Viewforth High School in March 2013 to participate with a team of Christian Workers in a ‘Personal Search Week’ – a similar programme to that offered to S1 pupils in Glenrothes Auchmuty High earlier this year. The Moderator thanked both Mr. Beattie and Miss Duff for their address and wished them every success in their endeavours in the future.

**Business Committee**

The Moderator called for the report of the Business Committee which was given by the Convener, Rev. Gilbert Nisbet.

It was moved, seconded and agreed:

**1. Presbytery Retreat**

Presbytery thanks the Rev. Andrew Donald and the Ministries Committee for the arrangements they made regarding the Presbytery Retreat held on 26<sup>th</sup> September 2012.

**2. Meeting Regarding the Presbytery Plan**

Presbytery agrees to meet *in hunc effectum* [for this purpose only] at 7.00pm on Tuesday 20<sup>th</sup> November 2012 in Kirkcaldy: St. Bryce to discuss and approve the Presbytery Plan prior to its submission to the Ministries Council.

### **3. Intimations**

Presbytery agrees that, with effect from December 2012, all intimations should be forwarded to the Presbytery Clerk by 12 noon on the day of the Presbytery meeting so that they may be displayed on-screen at the Presbytery meeting and then included on the website.

The Moderator called for questions and comments

A counter-motion was tabled by the Rev. Alan Sharp, seconded by George Luke, rejecting this section three of the deliverance.

An addendum to section three of the deliverance was tabled by the Rev. Richard Baxter, and seconded, namely :- ‘Where verbal intimations are deemed necessary they shall not exceed one minute duration.’

The Moderator called for further questions and comments.

Following discussion, Presbytery proceeded to a vote on the addendum as follows :-

By a clear majority Presbytery agreed to the addendum and the deliverance was adjusted accordingly.

Following discussion, Presbytery proceeded to a vote on the counter-motion as follows :-

By a clear majority the counter-motion fell and section three of the deliverance as adjusted stood, namely :-

### **3. Intimations**

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### **4. Committee Reports**

Presbytery agrees that, with effect from December 2012, all reports from conveners should be submitted in writing to the Presbytery office along with deliverances for inclusion and distribution with the Presbytery papers.

### **5. Minutes of Presbytery Meetings**

Presbytery agrees that, with effect from December 2012, approved minutes of meetings, excluding any matters taken in private, will routinely be posted on the Presbytery Website.

### **6. Presbytery Directory**

Presbytery agrees that, with effect from December 2012, an extract from the Presbytery Directory consisting of the names, telephone numbers and e-mail addresses will be posted on the Presbytery website, with the proviso that, should any member of Presbytery or any Session Clerk not wish these details so posted they should inform the Presbytery Clerk by 30<sup>th</sup> November 2012.

The Moderator called for questions and comments, and there was considerable discussion on this matter as well as on the timescale. Presbytery agreed that this section of the deliverance be withdrawn and remitted to the Business Committee for further enquiry and report.

### **7. Review of Judicial Proceedings**

Presbytery agrees to recommend to the Legal Questions Committee (Remits p.19) :

(a) their support of the reform of the Commission of Assembly and the Judicial Commission, particularly the proposed reduction in size of both Commissions;

(b) their preference that the reduction in the size of the Commission of Assembly be achieved through Presbyteries being represented on a rotational basis;

(c) their encouragement that a system of procedure be found which departs from the existing “motion and counter-motion” model to a practice which conforms more closely to that of the civil courts.

**8. Bribery and Procurement Policy**

Presbytery urges congregations to put in place a Bribery and Procurement Policy, preferably with reference to the Guidance Notes issued by the Legal Questions Committee (Remits page 22)

**9. Ministries Council Contingency Fund**

Presbytery agrees that application be made for an allocation of one post from the Contingency Fund.

**Intimations**

Relevant intimations were made to Presbytery.

**Vacancy Procedure Committee**

The Moderator called for the report of the Vacancy Procedure Committee which was given by the Vice Convener, Rev Ken Froude.

It was moved, seconded and agreed:

**1. Dysart St Clair**

(a) Presbytery appoints the Rev Alexandra Rosener to be the Interim Moderator at Dysart St Clair from the 4th October 2012.

(b) Presbytery thanks Alex Redpath and May Russell for the excellent work they have done as Interim Moderators at Kirkcaldy: Viewforth l.w. Thornton and at Dysart during the vacancies leading up to the formation of the new congregation.

(c) Presbytery appoints Rev Catriona Morrison, Ragnar Ingebritsen, and Mary Ann Peace as members of the Advisory Committee to Dysart St Clair.

**Church and Society Committee**

The Moderator called for the report of the Church and Society Committee which was given by the Convener, Rev Marc Prowe.

It was moved, seconded and agreed:

**1. Christians Against Poverty**

Presbytery supports the application of Burntisland Parish Church to the 'Go for it' fund on behalf of their project with 'Christians Against Poverty'.

**2. Peace and Justice in the Holy Land**

Presbytery urges worship leaders, Kirk Sessions and congregations to engage with peace and justice issues in the Holy Land (Israel and Palestine), taking inspiration from the "Invest in Peace" resources provided by World Mission, readily available at

[www.churchofscotland.org.uk/speak\\_out/make\\_a\\_difference\\_locally/campaigns/invest\\_in\\_peace](http://www.churchofscotland.org.uk/speak_out/make_a_difference_locally/campaigns/invest_in_peace) and

[www.churchofscotland.org.uk/data/assets/pdf\\_file/0017/6056/invest\\_in\\_peace\\_sheet.pdf](http://www.churchofscotland.org.uk/data/assets/pdf_file/0017/6056/invest_in_peace_sheet.pdf)

**Fabric and Finance Committee**

The Moderator called for the report of the Fabric and Finance Committee which was given by the Convener, Mr George Grant.

It was moved, seconded and agreed:

**1. Ministry and Mission Allocations for 2013**

Presbytery receives the proposed Ministry and Mission Allocations for 2013 and remits these to congregations. Over the Church as a whole the allocations should not exceed the previous year's allocation plus 3.75%. Presbytery has power to reduce the proposed allocation by 3%. Any congregation wishing to apply for a reduction from the proposed allocation should make application on the form issued at the last Presbytery meeting and in the light of the notes endorsed by Presbytery at that time. Any such applications should be made to the Convener of the Fabric and Finance Committee by e-mail (h6afm@yahoo.co.uk) on or before 9<sup>th</sup> November 2012. Recommendations on reducing allocations will be made by the Fabric and

Finance Committee on 20<sup>th</sup> November and submitted to the Business Committee in the first instance so that the revised allocations can be submitted to the Church of Scotland before 30<sup>th</sup> November. The reductions will be submitted to the December meeting of Presbytery for homologation.

## **2. Committee on Church Art and Architecture**

Presbytery reminds congregations of the following sections of the deliverance approved at this year's General Assembly and remitted to Presbyteries –

“19 Instruct congregations to contact the Committee early in developing plans for alterations and development and encourage this practice in all congregations and Presbyteries through the use of appropriate forms.

21 Encourage Congregations which are considering their carbon footprint to explore the use of appropriate energy tariffs.

22 Remind congregations of their obligation to contact the Committee prior to the installation of projection screens and audio-visual equipment to ensure that the worship function and aesthetic quality of the Church building are protected

23 Invite congregations to use the internet service of the Committee, Exchange and Transfer, to enable the appropriate recycling of church furnishings.”

## **3. Fabric Matters**

Presbytery notes that the Fabric and Finance Committee have approved under delegated authority the following items:-

### **(a) Quinquennial Inspections**

Fabric and Finance Committee receives the Reports of Survey as prepared by the firm of Hardies for the buildings in the charges of Buckhaven and Wemyss, Kirkcaldy: Pathhead, Kirkcaldy: Templehall, Kirkcaldy: Torbain, and Leslie: Trinity.

### **(b) Kirkcaldy:St. Bryce Kirk**

Fabric and Finance Committee approves the release of £18,653-74 from the monies held by the General Trustees in the capital account of the Consolidated Fabric Fund to reimburse the cost of various maintenance works to the church and manse buildings.

## **4. Attestation of Congregational Accounts**

(a) Presbytery notes the report of the Accounts Attestation Committee which has examined the 2011 Accounts. Two congregations had significant shortcomings, seven had minor shortcomings and 18 were satisfactory. Presbytery reminds Congregational Boards and Kirk Sessions of the importance of ensuring that issues highlighted by the Committee are fully addressed.

(b) Presbytery thanks treasurers, finance teams and independent examiners for their diligent work and for the ever improving quality of the Accounts presented.

(c) Presbytery thanks the Accounts Attestation Committee of Rev Richard Baxter, Olive Gardiner, Steve Pimentil, Bert Simpson and Sam Dryburgh for their work and appoints the same Team to examine the 2012 Accounts on behalf of Presbytery.

## **5. Sale of former Innerleven: East Church and Hall**

Presbytery concurs with the decision of the Kirk Session and Congregational Board of Wellesley Parish Church that the redundant Innerleven: East Church and Hall building be sold and refers this matter to the General Trustees for approval or otherwise.

## **Ministries Committee**

The Moderator called for the report of the Ministries Committee which was given by the Convener, the Rev. Andrew Donald.

It was moved, seconded and agreed:

### **1. Presbytery Planning Task Group**

Presbytery notes that a new Ministries Convener has not yet been appointed to the Presbytery Planning Task Group. Rev. Ken Froude has been appointed to serve in a role that would facilitate further conversation concerning the Plan. It is noted that the appointment of a Task Group Convener is still regarded as an essential requirement for future Presbytery planning.

## **2. Presbytery and Parish Workers**

Presbytery notes with concern the disquiet felt by PPWs following the issuing of a recent consultation document by Ministries Council relating to a proposed Terms and Conditions Review.

### **Mission and Discipleship Committee**

The Moderator called for the report of the Mission and Discipleship Committee which was given by the Vice Convener, Mr Ian Biernat, and included reports from –

- Miss Ruth Reidpath who spoke enthusiastically of having represented Presbytery as our Youth Representative at the 2012 General Assembly; and
- Mr. George Luke, Presbytery Prayer Co-ordinator, concerning the Presbytery Prayer Pilgrimage whereby the Presbytery banner along with prayers and greetings will travel to all the churches within the bounds. Specific details regarding this Pilgrimage will be published and distributed to all concerned in due course.

It was then moved, seconded and agreed:

#### **1. Research on Deprivation**

Presbytery commends the rural Research on Deprivation Report; available at [www.churchofscotland.org.uk/connect/rural\\_church](http://www.churchofscotland.org.uk/connect/rural_church) on the Church of Scotland website. A copy can also be obtained from the Presbytery Clerk. (Remits book, M & D number 9.)

#### **2. Pray Now**

Presbytery encourages congregations to make use of Pray Now as a versatile aid to devotion. (Remits book, M & D number 13).

#### **3. Organists' Salary Scale**

Presbytery notes the recommended salary scales which have been prepared by the Scottish Federation of Organists for the guidance of congregations. (Remits book, M&D number 33.)

#### **4. Elder Moderators**

Presbytery commends those Elders who have undertaken the training to act as Moderator of Kirk Session and instructs the M & D committee to undertake a survey of all those trained to establish the pattern of their usage (Remits book, M & D number 6)

#### **5. Pastoral Care Visitors**

Presbytery reminds Kirk Sessions to ensure Pastoral Care Visiting Group members who support protected adults, as defined in the PVGA, have the opportunity to attend Safeguarding Training. The next one will take place on the 3rd November at St Kenneth's, Kennoway at 09.15hrs for 09.30hrs. (Remits page 8 Safeguarding Committee Sec 3).

### **Correspondence**

#### **Forwarded**

- 3 Sept Mission and Discipleship Council E-news
- 5 Sept Info from Compassion UK re 'Tea with Tony'
- 6 Sept Info from Janette Wilson re CCTV and data protection
- 6 Sept Request from Robin McAlpine re Committee to Nominate the Moderator
- 13 Sept Info re Biblical Counselling Course
- 14 Sept Poster for Auchterderran St Fothad's Flower Festival
- 15 Sept Info re Scottish Church Theology Society Conference
- 17 Sept Info re report on Role of Schools in Supporting Families Affected by Imprisonment
- 19 Sept Info re Scottish Church Theology Society Conference
- 20 Sept Church and Society Council E-news

#### **Clerk / Business Committee**

- 8 Sept Congregational Office Bearer forms
- 11 Sept Info from Ministries Council re Keay Thom Trust
- 14 Sept Request for payment for Heart and Soul banner
- 15 Sept E-mail from Andrew Philp (Fife Council Rep) re addressing Presbytery
- 25 Sept E-mail from Danny Connolly requesting a transfer to Moray Presbytery

**Church and Society**

12 Sept Letter from Council re Support for Presbyteries

20 Sept Church and Society Council E-news

**Fabric and Finance**

12 Sept Copy of letter from General Trustees to Michael Wemyss

**Ministries**

24 Sept E-mail from Ministries Council re consultation process for PPWs

**Mission and Discipleship**

3 Sept Mission and Discipleship Council E-news

**Vacancy Procedures**

7 Sept Info re training elders as Interim Moderators

**Other**

From Jacqueline Thomson, Deacon, sick note for further 8 weeks.

From Nomination Committee, annual letter and pro-forma re nominations to GA Councils and Committees

From Presbytery Planning Task Group, draft minute

Letter from Convener of Ministries Council re PPWs

**Adjournment**

Presbytery adjourned to meet at 6.45p.m. on Thursday 4 October 2012 in Dysart Church for the Service of Union for Dysart St Clair, thereafter at 7 p.m. on Tuesday 6 November in Templehall Church for a Celebration of the Lord's Supper and Presbytery Conference.

The Moderator closed the meeting with prayer.

\_\_\_\_\_Moderator

\_\_\_\_\_Clerk

**The Church of Scotland**

**The Presbytery of Kirkcaldy**

**Dysart**

**4 October 2012**

**The Presbytery of Kirkcaldy met for the Service of Declaration of Union of Kirkcaldy: Viewforth and Dysart Congregations and was constituted with prayer by the Moderator, the Rev. Tony Fowler.**

**Sederunt :-**

12 Ministers, 12 Elders and 1 Corresponding Member as per the attendance sheets.

**Apologies:-**

Apologies for absence were received from 3 Ministers and 7 other Presbyters as recorded.

Presbytery repaired from the hall to the church where the Moderator conducted Worship and the Rev. Gillian Paterson preached the Sermon.

The Narrative having been read by the Clerk, the Moderator asked the Congregations of Kirkcaldy: Viewforth and Dysart, having agreed to form one Congregation under the designation of Dysart St Clair Parish Church, to signify their assent by standing.

Having signified their assent, the Moderator then declared the Union to have been effected.

At the conclusion of the Service the Presbytery repaired from the church to the hall where the Moderator thanked the Rev. Gillian Paterson for preaching the Sermon, the Sessions Clerks, Miss Jane Webster and Mr Raymond Domin, for the readings and the Congregation for the arrangements made for the Service of Union.

Mr Alex Redpath and Mrs May Russell were thanked for their service as Interim Moderators and discharged. The Rev. Alexandra Rosener will now assume her appointment as Interim Moderator of the new Charge.

The notice of the Declaration of Union will be forwarded to the General Assembly's Ministries Council by the Clerk.

The Moderator closed the meeting with prayer

\_\_\_\_\_(Moderator)

\_\_\_\_\_(Clerk)