

**The Church of Scotland**

**The Presbytery of Kirkcaldy**

**Kirkcaldy**

**7 May 2013**

**Which place and date the Presbytery of Kirkcaldy met for the transaction of ordinary business and was constituted in prayer by the Moderator, Rev Tony Fowler.**

**Sederunt:-**

26 Ministers, 27 Elders and 5 Corresponding Members as per the attendance sheets.

**Apologies:-**

Apologies for absence were received from 6 Ministers, 1 Deacon and 14 other Presbyters as recorded.

**Minutes of Meetings**

The Minute of the meeting held on 5 March 2013 (pages 2509 – 2512) was approved.

The Moderator welcomed the Rev. Andreas Rothe, Church of Middle Germany, Torgau, Saxony as a guest of the Rev. Alexandra Rosener and expressed to him our best wishes and hoped that he found the business of our Presbytery to be of interest.

**Tribute to the late Mrs. Constance Robertson**

The Moderator paid a comprehensive tribute to the late Constance Robertson and expressed thanks for her long and extensive service, not only to Presbytery as Church and Society Convener and Ecumenical Facilitator, but also to her Congregation and to the wider Church.

(The full text of the Moderator's tribute will be archived as an addendum to the original copy of the Minute and forwarded as appropriate to nearest relative.)

**Agenda**

The Business Committee Convener, Rev Gilbert Nisbet, moved adoption of the Agenda as printed. This was agreed.

**Report of the Business Committee**

The Moderator called for the remaining part of the report of the Business Committee which was given by the Convener, Rev. Gilbert Nisbet.

It was moved, seconded and agreed:

**1. Inspection and Attestation of Congregational Records**

Presbytery notes that the annual inspection of records was conducted on 17th April 2013 and thanks the Clerk and Depute Clerk for their diligence. Presbytery commends congregations for the quality of their record keeping.

**2. Representative Elders and Additional Elders**

Presbytery notes that congregations are asked to submit names of representative elders and additional elders to serve on Presbytery for the year 2013/14 to the Clerk by 21 June. Those elders proposed should be willing to serve on the committees of Presbytery and play a full part in the work of this court of the Church.

### **3. Presbytery Meal – Tuesday 25th June 2013**

Presbytery receives details of the Fellowship Meal agreed to be held before the June meeting of Presbytery and Presbyters are asked to assist with arrangements by returning their completed pro-forma to the Presbytery office by 13th June.

### **4. Commission of Assembly**

Presbytery appoints the Rev. Alex Forsyth and Miss Dorothy Murray to serve on the Commission of Assembly for 2013/14.

### **5. Financial Support for Presbytery Candidates**

Presbytery agrees to make a payment of £250 to each of the four candidates currently in training for the ministry or the Ordained Local Ministry as a gesture of financial support and further agrees to make a similar payment during the first year of training of any future candidates from the Presbytery of Kirkcaldy, the amount to be reviewed in line with inflation. Only one payment is to be made to each and every candidate.

### **6. Leven Parish Church**

Presbytery agrees to the sale of the Carlow Hall by Leven Parish Church, this being a property held by local Trustees on behalf of the Congregation. The sale price is in line with a professional valuation obtained by the Congregation.

### **Intimations**

Relevant intimations were made to Presbytery.

### **Report of the Mission and Discipleship Committee**

The Moderator called for the report of the Mission & Discipleship committee which was given by the convener the Rev. Robin McAlpine.

It was moved, seconded and agreed:

#### **1. Safeguarding**

- a) Presbytery instructs Session Clerks to identify those Elders who have not been on a Safeguarding Course for Kirk Sessions and to pass their names onto their Congregational Co-ordinator (s).
- b) Presbytery instructs Congregational Co-ordinator(s) to arrange with the Presbytery Contact (Taylor Bell, Presbytery safeguarding Co-ordinator) for those Elders to attend a Safeguarding Course for Kirk Sessions.

### **Report of the Church and Society Committee**

The Moderator called for the report of the Church and Society Committee which was given by the Convener, Rev Marc Prowe.

It was moved, seconded and agreed:

#### **1. Fife Directory**

Presbyters are requested to inform about any scheme they as church members offer to people in dire straits. In context of the Welfare Reform a request for information on help available has come from Fife Council, in order to compile a Fife directory of help.

#### **2. Chaplaincy Requests**

Presbyters are encouraged to consider with their congregations that there are requests for chaplaincy from:

- NHS hospitals for “after-hospital” community befrienders;
- the YMCA Kirkcaldy, both for befrienders “One to One” scheme, and for a chaplain within Youth Work setting;
- Samaritans for volunteers;
- Street Pastors for volunteers;
- and [WPCScotland.co.uk](http://WPCScotland.co.uk) workplace chaplaincy.

### **Report of the Fabric and Finance Committee**

The Moderator called for the report of the Fabric and Finance Committee which was given by the Convener, Mr George Grant.

It was moved, seconded and agreed:

#### **1. Fabric Matters**

##### **(i) Kirkcaldy:St. Bryce**

Fabric and Finance Committee approves the release of approximately £5,000 from the monies held by the General Trustees in the capital account of the Consolidated Fabric Account towards the cost of £12,828 (including VAT) to upgrade the toilet facilities in the church buildings.

##### **(ii) Buckhaven & Wemyss**

Fabric and Finance Committee approves the release of £6,486 from the monies held by the General Trustees in the capital account of the Consolidated Fabric Account to meet the cost of various maintenance works to the Theatre and Hall buildings.

##### **(iii) Invoices for Work Done**

In cases where committee and/or Presbytery approval has been given for proposed works to proceed, or for the release of funds held in the consolidated Fabric Fund, congregations are asked to note that they are required to submit a copy of final invoices to the Fabric and Finance Committee upon completion of the work.

#### **2. KART and GROW**

Presbytery re-affirms its support for KART (Kirkcaldy Area Reachout Trust) and GROW (Glenrothes ReachOut Worker) and encourages congregations to give financial support where possible.

### **Report of the Ministries Committee**

The Moderator called for the report of the Ministries Committee which was given by the Convener, Rev Andrew Donald.

It was moved, seconded and agreed:

#### **1. Union of Auchterderran St Fothads and Kinglassie**

Presbytery approves the Basis of Union between the congregations of Auchterderran St Fothads and Kinglassie in accordance with the terms and conditions of the attached Basis of Union. The date of the Service of Union is to be determined.

### **BASIS OF UNION**

The Congregation of Auchterderran St Fothads Parish Church of Scotland linked with Kinglassie shall be united as from a date to be determined by the Presbytery of Kirkcaldy, and that on the following terms and conditions:

#### **1. Name**

The name of the united congregation shall be Cardenden Kinglassie Parish Church, Church of Scotland and the Scottish Charity Number SC031143 will be retained.

#### **2. Transference of Property and Funds**

The property and funds belonging to or held on behalf of the linked congregations shall belong to or be held on behalf of the united congregation and any transference necessary shall be duly effected.

**3. Places of Worship**

The church buildings to be used as the places of worship and other activities by the united congregation shall be the church buildings currently used by the individual congregations.

**4. Territorial Responsibility**

The Bounds to be served by the united charge shall be the Bounds at present served by the Congregations of Auchterderran St Fothads Parish Church of Scotland linked with Kinglassie, or as the Presbytery shall determine.

**5. Kirk Session**

The Elders of both Kirk Sessions shall form, with the Minister, the Kirk Session of the united charge.

**6. Congregational Management**

The temporal affairs of the united congregation shall be administered by the Kirk Session in terms of the Unitary Constitution, the Delegation of Assembly being authorised to issue the appropriate Deed of Constitution to the said congregation.

**7. Minister**

The Minister of the united charge shall be the Reverend Ben Pieterse

**8. Manse**

The manse shall continue to be that of 7 Woodend Road, Cardenden, Lochgelly, KY5 0NE.

**9. Ministerial Support**

The stipend of the charge shall be paid in accordance with the terms of the National Stipend Scheme.

**10. Power to Readjust**

While the articles and terms shall form the Basis of Union for the two congregations now uniting, the united congregation shall be free, like other congregations, to adjust arrangements under the authority of Presbytery as need may arise and with the approval of the Ministries Council.

**2. Associate Minister Posts**

Presbytery notes that Ministries Council, at its meeting on 13<sup>th</sup> February 2013, agreed that the moratorium on external recruitment should be lifted for Associate Minister posts which were identified in the Presbytery Plans.

**3. Kennoway, Windygates & Balgonie: St Kenneth's – Parish Assistant**

Presbytery notes that Job Descriptions and Personal Specifications for the charge of Kennoway, Windygates and Balgonie St. Kenneth's have now been forwarded to Ministries Council.

**Correspondence****Forwarded**

- 6 Mar E-mail from Alan Vint – academic survey of ministers
- 11 Mar Data Protection pack from Law Department
- 13 Mar E-mail from Iain Sutherland – D Min discipleship survey
- 14 Mar Info from Mission and Discipleship Council re Conference for Session Clerks
- 18 Mar Info from Church and Society re Chaplains Conferences
- 21 Mar Church and Society newsletter

- 21 Mar E-mail from Janette Wilson re Gift Aid and PAYE
- 25 Mar E-mail from Alison Murray re stewarding at Heart and Soul
- 27 Mar Info re SRT Project at the Edinburgh International Science Fair
- 27 Mar Info re musical challenge for Heart and Soul
- 28 Mar Info re gift aid small donations scheme
- 28 Mar Further info on data protection
- 2 Apr Go For It newsletter
- 2 Apr Reminder re Vocations Sunday
- 4 Apr April Stewardship Card
- 4 Apr Mission and Discipleship Council e-news
- 5 Apr Info re forthcoming chaplains conferences
- 11 Apr Invite to book launch – Columba's Iona
- 15 Apr Info from NFUS and RSABI re help for farmers
- 22 Apr Info re Alpha Vision to Action conference
- 23 Apr Reminder re New College conference
- 23 Apr Call for prayer for Syria
- 26 Apr Request for short papers from Rutherford House
- 29 Apr Info re courses from Go For It Fund

### **Business / Clerk**

- 18 Mar Request for updates from Year Book Editor
- 27 Mar Info re 2011 accounts not submitted to OSCR
- 16 Apr Request for Paternity Leave from Alli Roy (8-21 July)
- 25 Apr Request for copy of Basis of Union, Leven Parish Church, from James Grossett Solicitors
- 26 Apr Financial statistics for 2012 for PIMS
- 26 Apr Instructions re Presbytery flags at Heart and Soul

### **Church and Society**

- 6 Mar Invite to Church and Society pre-Assembly briefing
- 12 Apr ER newsletter

### **Fabric and Finance**

- 8 Mar Copy of letter from General Trustees to Buckhaven and Wemyss
- 8 Mar Copy of letter from General Trustees to Methilhill and Denbeath
- 14 Mar Copy of letter from General Trustees to Leven
- 19 Mar Copy of correspondence from General Trustees to Methilhill and Denbeath
- 4 Apr Copy of correspondence from General Trustees to Torbain
- 15 Apr Copy of Determination re sale of former manse at Dysart
- 18 Apr Copy of letter from General Trustees to Methilhill and Denbeath
- 30 Apr Forms for completion by the Accounts Attestation Committee

### **Ministries**

- 7 Mar Copy of PPTG adjustment tables for checking
- 8 Mar PPTG draft minute
- 20 Mar Copy of Broken Rites Annual Report (for Presbytery Chaplains)
- 26 Mar E-mail re external recruitment of Associate Ministers in Presbytery Plans
- 27 Mar PPTG draft minute from 19 Mar
- 5 Apr Letter from Ben Pieterse re Union of Auchterderran St Fothad's and Kinglassie
- 15 Apr Approval of Study Leave (Jim Reid)

**Mission and Discipleship**

26 Mar E-mail from Andrew Strachan re resourcing of safeguarding courses

2 Apr E-mail from Andrew Strachan re meeting safeguarding training needs

**Adjournment**

Presbytery adjourned to meet on Tuesday 25 June in the St Bryce Kirk Centre at 6 pm for the Fellowship Meal, followed at 7.15 pm for the transaction of ordinary business

The Moderator closed the meeting with prayer.

\_\_\_\_\_(Moderator)

\_\_\_\_\_(Clerk)